Phoenix Academy Charter School
North Branch, MN
District 4253

Financial Statements

September 2019

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Phoenix Academy Charter School
North Branch, Minnesota

September 2019 Financial Statements

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Phoenix Academy Charter School
North Branch, Minnesota
September 2019 Financial Statements

Executive Summary

Summary of Key Indicators

- The adopted budget was based on average daily membership of 140 and 140 Pupil Units (weighted Average Daily Membership). The current working budget is based on ADM and Pupil Units of 115. An enrollment summary can be found on page 10 of this report.

- The School's cash flow continues to be strong. The school has paid down their line of credit in full. It will be helpful to keep the line of credit available for the foreseeable future to help in case of funding issues and to offset the 10% holdback until the School can build a reserve.

- The current budgeted annual surplus for the year is $58,263. A projected cumulative fund balance of $(23,757), or -2% of total expenditures.

Balance Sheet

The beginning balances shown on the Balance Sheet are based on the actual ending information as of June 30, 2019, while the ending balances reflect the YTD information.

Prior Year State Aids Receivable represents the estimated amount that the State owes the School for the prior fiscal year. Most of these funds are repaid each year in the fall subsequent to the most recent year-end. Currently, the MDE has overpaid the School based on actual amounts recorded and audited. MDE will limit future payments to reconcile with the actual amounts.

Current Year State Aids Receivable represents the estimated amount that the State owes the School for the current fiscal year. It is related to the amount of the holdback and the state's payment schedule.

Federal Aids Receivable represents the amount of federal funds owed to the school. These are comprised of Title funds and Special Education funds.

Prepaid expenditures represent items that have been paid for ahead of when their services are to be used.

Salaries and Wages Payable as well as Payroll Deductions and Contributions relate to salaries and benefits owed as of June 30th but will not be paid until after July 1. This primarily consists of the "summer paychecks" and related benefits for the teachers.

Accounts Payable represent amounts due for invoices received but not paid as of the end of the period.

The fund balance at the end of June 30, 2020 is projected to be a deficit of ($968) or -.1% of total expenditures (not in Statutory Operating Debt).

Other Items

- The Finance Committee is working on the current year's budget. An amended 2019-2020 budget for the board to adopt will be presented at either the December or January board meeting.

- Any changes to the budget between now and the proposed revised budget will be reflected in the working budget column. Any significant changes will be noted in the margin on the Statement of Revenues and Expenditures.

- The audit is almost complete. The audit should be ready for board acceptance in November.

Management Report for September 30, 2019 (see separate attachment)

Reports are provided that show the checks that were written, receipts that were posted, and journal entry transactions that were recorded during the month of September.

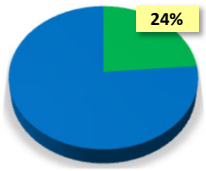
Please feel free to contact Nick Taintor at nick.taintor@bergankdv.com or 952.563.6883 should you have any questions related to the financial statements.

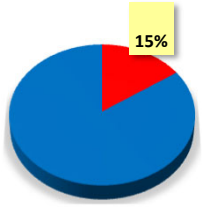
Phoenix Academy of Art and Science
North Branch, Minnesota
Financial Statement Dashboard
As of September 30, 2019

Financial Summary - Budgeted Amounts and Year to Date Activity

Resources to Operate Programs (Revenues):			*Funds Used to Provide Programs and Services (Expenses):*			*Excess / Deficit*
Approved Budget	$1,433,454		**Approved Budget**	$1,542,112		($108,658)
Working Budget	$1,254,763		**Working Budget**	$1,196,500		$58,263
Year to Date	$296,811	23.65%	**Year to Date**	$184,166	15.39%	$112,645

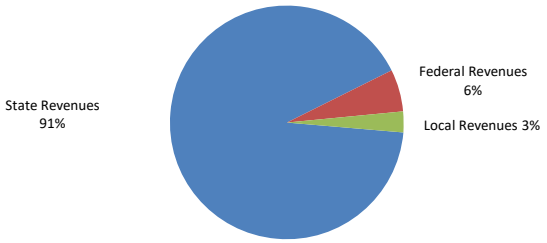
Current % of the year: 25.00%



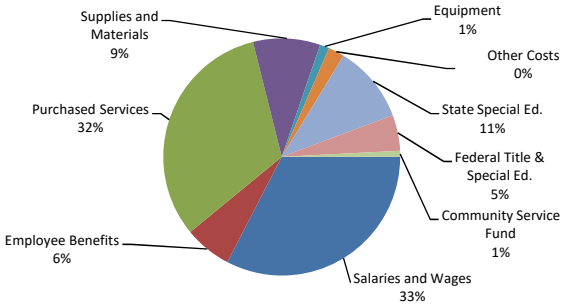


Budgets for the Year

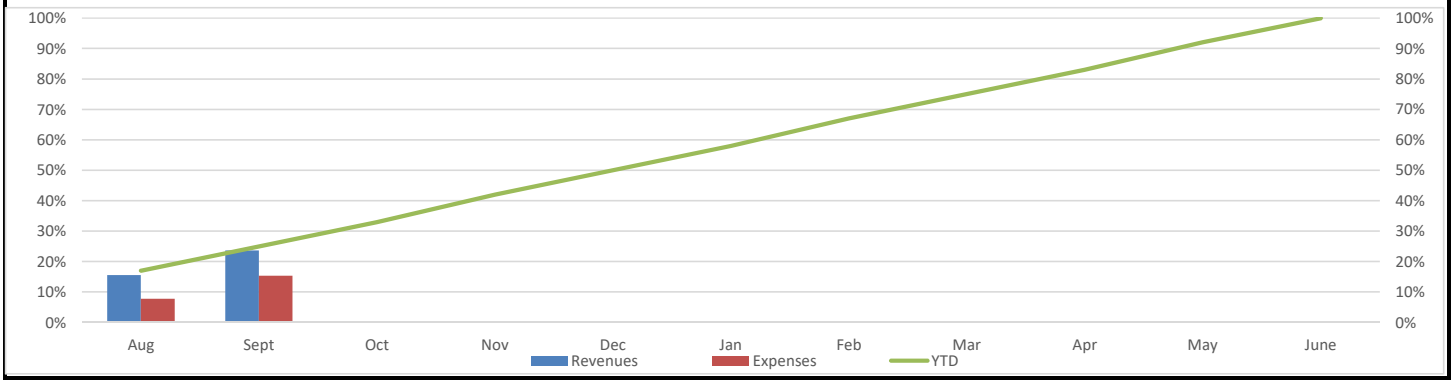
Where funds will come from to operate the school:



How the money is budgeted to be spent:



Current Year Financial Trend



Phoenix Academy of Art and Science
North Branch, Minnesota

Balance Sheet
As of September 30, 2019

	Audited Balance June 30, 2019	Ending Balance
Assets		
Current Assets		
Cash and Investments	4,367	83,023
Accounts Receivable	2,781	0
State Aids Receivable	72,452	(23,985)
Current Year State Holdback Receivable	0	0
Federal Aids Receivable	28,427	0
Prepaid Expenses and Deposits	6,942	900
Payroll Deductions and Contributions (prepaid)	0	20,415
Total Current Assets	114,969	80,353
Total All Assets	114,969	80,353
Liabilities and Fund Balance		
Current Liabilities		
Salaries and Wages Payable	23,237	6,380
Short Term Financing	70,000	20,000
Accounts Payable	87,412	9,387
Payroll Deductions and Contributions	16,339	11,405
Total Current Liabilities	196,989	47,172
Fund Balance		
Beginning Fund Balance	(82,020)	(82,020)
Current Change in Fund Balance	0	115,202
Total Fund Balance	(82,020)	33,182
Total Liabilities and Fund Balance	114,969	80,353

These financial statements are prepared in a modified format in that they exclude footnotes and required supplemental information to be considered a full set of financial statements. The excluded portions will be included in the fiscal year end audited financials. These financial statements have not been compiled, reviewed or audited by a CPA.

Phoenix Academy of Art and Science
North Branch, Minnesota

Statement of Revenues and Expenditures
As of September 30, 2019

	FY 19-20 Original Budget 140 ADM	FY 19-20 Working Budget 115 ADM	Completed: Year to Date Activity	25.0% Percent of Working Budget	Notes
General Fund - 01					
Revenues					
State Revenues					
General Education Aid	996,831	853,487	290,907	34.1%	Enrollment budget decreased by 15 students
Charter School Lease Aid	183,960	151,110	0	0.0%	Enrollment budget decreased by 15 students
Special Education Aid	168,956	117,748	0	0.0%	Based on prior year revenues and current year costs
School Land Trust Endowment	3,963	4,987	2,494	0.0%	
LT Facilities Maintenance Aid	18,480	15,180	0	0.0%	
Total State Revenues	1,372,190	1,142,512	293,401	25.7%	
Estimated State Holdback Amount	0	0	0	NA	
Federal Revenues					
Title Programs	19,300	38,870	0	0.0%	Based on actual allocations from MDE
Special Education Aid	25,900	19,561	0	0.0%	Based on actual allocations from MDE
Total Federal Revenues	45,200	58,431	0	0.0%	
Local Revenues					
Fundraising & Contributions	0	1,500	1,500	100.0%	Donations committed
Student Activity Fees	0	0	0	0.0%	
Miscellaneous	0	2,000	1,911	0.0%	Misc. reimbursements and credits
Total Local Revenues	0	3,500	3,411	0.0%	
Total Revenues	1,417,390	1,204,443	296,811	24.6%	
Expenditures					
Salaries and Wages	480,840	389,870	66,597	17.1%	Updated based on updated staffing plan
Employee Benefits	100,210	77,468	18,693	24.1%	Updated based on updated staffing plan
Contracted Services	136,350	120,500	13,591	11.3%	Updated based on current activity
Communications Services	6,000	6,000	904	15.1%	
Postage	300	300	60	20.0%	
Utilities	20,000	15,000	3,079	20.5%	

Phoenix Academy of Art and Science
North Branch, Minnesota

Statement of Revenues and Expenditures
As of September 30, 2019

	FY 19-20 Original Budget 140 ADM	FY 19-20 Working Budget 115 ADM	Completed: Year to Date Activity	25.0% Percent of Working Budget	Notes
Property and Liability Insurance	14,000	12,000	1,461	12.2%	
Repairs and Maintenance	100	100	0	0.0%	
Contracted Transportation	150,000	50,000	3,252	6.5%	Updated based on current transportation plan
Travel, Conferences, and Staff Training	2,500	2,500	0	0.0%	
Building Lease	204,400	167,900	41,975	25.0%	Updated based on agreement with landlord
Other Rentals and Operating Leases	5,000	7,500	1,903	25.4%	
Non-Instructional Supplies	50,000	20,000	1,901	9.5%	Decreased based on needs and historical
Non-Instructional Computer Software	17,500	17,500	8,938	51.1%	
Instructional Supplies	50,000	20,000	137	0.7%	Decreased based on actual needs and budget
Textbooks and Workbooks	5,000	5,000	3,022	60.4%	
Standardized Tests	5,000	5,000	0	0.0%	
Furniture & Equipment	10,000	5,000	0	0.0%	
Technology Equipment	15,000	10,000	0	0.0%	
Interest Expense	5,000	5,000	1,148	23.0%	
Dues and Memberships Fees	20,000	20,000	3,018	15.1%	
State Special Ed Expenditures	183,648	126,611	8,953	7.1%	Based on prior years activity with some growth
Federal Title Funds	19,300	38,870	0	0.0%	Based on actual allocations from MDE
Federal Special Education Program	25,900	19,561	901	4.6%	Based on actual allocations from MDE
Subtotal Expenditures	1,526,048	1,141,680	179,531	15.7%	
Transfers to Other Funds	0	4,500	0		
Total Expenditures	1,526,048	1,146,180	179,531	15.7%	
General Fund Net Income	(108,658)	58,263	117,280		

Phoenix Academy of Art and Science
North Branch, Minnesota

Statement of Revenues and Expenditures
As of September 30, 2019

	FY 19-20 Original Budget 140 ADM	FY 19-20 Working Budget 115 ADM	Completed: Year to Date Activity	25.0% Percent of Working Budget	Notes
Food Services Fund - 02					
Revenues					
State Revenues	0	2,500	0	0.0%	
Federal Revenues	0	15,000	0	0.0%	
Sale of Lunches and Other Local Revenues	0	23,000	0	0.0%	
Transfer from General Fund	0	4,500	0	#DIV/0!	
Total Revenues	0	45,000	0	0.0%	Added back in revenues and expenses due to food service program re-instatement
Expenditures					
Purchased Services	0	1,500	0	0.0%	
Supplies and Materials (Inc. Food and Milk)	0	42,300	1,040	2.5%	
Dues & Memberships	0	1,200	0	0.0%	
Total Expenditures	0	45,000	1,040	2.3%	
Food Services Fund Net Income	0	0	(1,040)		
Community Services Fund - 04					
Revenues					
Community Service Fund Revenue	16,064	9,820	0	0.0%	Updated based on prior year actual activity
Total Revenues	16,064	9,820	0	0.0%	
Expenditures					
Community Service Fund Expenditures	16,064	9,820	1,038	10.6%	
Total Expenditures	16,064	9,820	1,038	10.6%	
Community Food Services Fund Net Income	0	0	(1,038)		

Phoenix Academy of Art and Science
North Branch, Minnesota

Statement of Revenues and Expenditures
As of September 30, 2019

	FY 19-20 Original Budget 140 ADM	FY 19-20 Working Budget 115 ADM	Completed: Year to Date Activity	25.0% Percent of Working Budget	Notes
Total All Funds					
Revenues					
State Revenues	1,372,190	1,145,012	293,401	25.6%	
Federal Revenues	45,200	73,431	0	0.0%	
Local Revenues	16,064	36,320	3,411	9.4%	
Total Revenues	**1,433,454**	**1,254,763**	**296,811**	**23.7%**	
Expenditures by Program					
Salaries and Wages	480,840	389,870	66,597	17.1%	
Employee Benefits	100,210	77,468	18,693	24.1%	
Purchased Services	538,650	383,300	66,224	17.3%	
Supplies and Materials	127,500	109,800	15,037	13.7%	
Equipment	25,000	15,000	0	0.0%	
Other (Financing, Dues, Memberships)	25,000	26,200	4,166	15.9%	
State Special Ed.	183,648	126,611	8,953	7.1%	
Federal Title & Special Ed.	45,200	58,431	901	1.5%	
Community Service Fund	16,064	9,820	1,038	10.6%	
Total Expenditures	**1,542,112**	**1,196,500**	**184,166**	**15.4%**	
Total Revenues All Funds	**1,433,454**	**1,254,763**	**296,811**	**23.7%**	
Total Expenditures All Funds	**1,542,112**	**1,196,500**	**184,166**	**15.4%**	
Net Income - All Funds	**(108,658)**	**58,263**	**115,202**		
Beginning Fund Balance, All Funds, July 1, 2019	**(82,020)**	**(82,020)**			
Projected Fund Balance, All Funds, June 30, 2020	**(190,678)**	**(23,757)**			
Projected Fund Balance Percentage	**-12.4%**	**-2.0%**			

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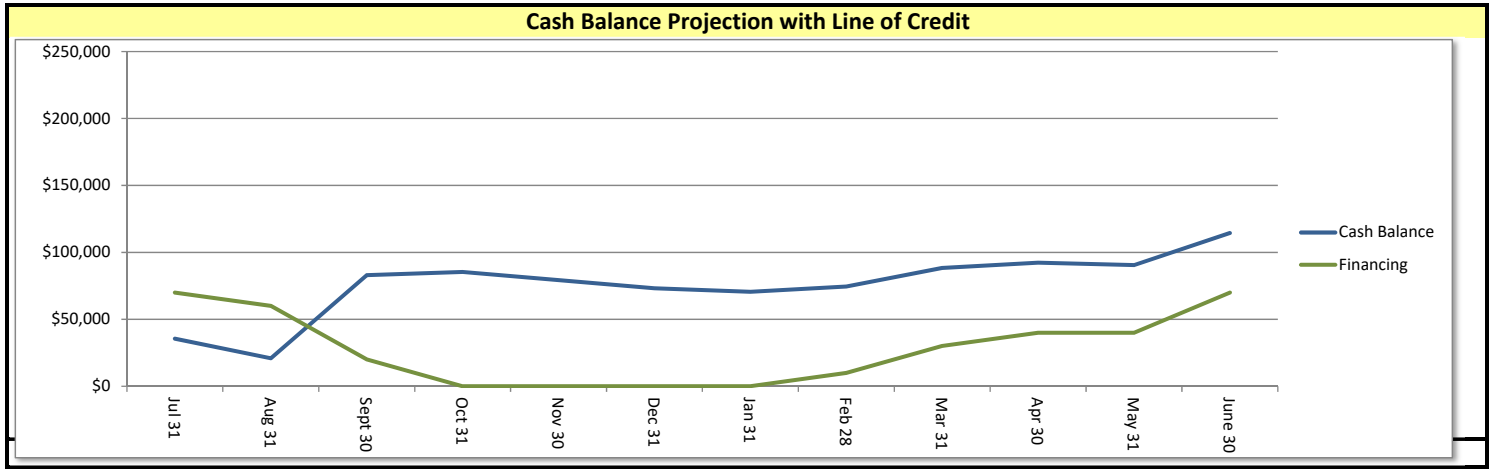
Phoenix Academy of Art and Science
Cash Flow Projection Summary
2019-20 Fiscal Year

Period Ending	Cash Inflows (Revenues)						Cash Outflows (Expenditures)				Cash Balance
	State Aid Payments*	Federal Aid Payments*	Other Receipts	Prior Year State & Federal Holdback^	Line of Credit Draw	**Total Inflows**	Salaries (Cash flow budgeted at Gross but updated at Net)**	Other Expenses***	Line of Credit Payments	**Total Outflows**	
									Beginning Balance		***4,367***
Jul 31	84,193	0	798	0	0	84,992	20,083	33,770	0	53,854	35,506
Aug 31	87,073	0	3,487	67,163	0	157,723	20,598	141,743	10,000	172,341	20,887
Sept 30	122,134	0	522	59,139	0	181,795	29,390	50,270	40,000	119,660	83,022
Oct 31	80,629	7,262	3,501	28,361	0	119,753	39,857	57,607	20,000	117,464	85,311
Nov 30	80,629	7,262	3,501	0	0	91,392	39,857	57,607	0	97,464	79,239
Dec 31	80,629	7,262	3,501	0	0	91,392	39,857	57,607	0	97,464	73,167
Jan 31	80,629	7,262	3,501	3,427	0	94,819	39,857	57,607	0	97,464	70,522
Feb 28	80,629	7,262	3,501	0	10,000	101,392	39,857	57,607	0	97,464	74,449
Mar 31	80,629	7,262	3,501	0	20,000	111,392	39,857	57,607	0	97,464	88,377
Apr 30	80,629	7,262	3,501	0	10,000	101,392	39,857	57,607	0	97,464	92,305
May 31	80,629	7,262	3,501	4,294	0	95,686	39,857	57,607	0	97,464	90,527
June 30	80,629	7,262	3,501	0	30,000	121,392	39,857	57,607	0	97,464	114,454
Projected	1,019,061	65,354	36,320	100,879	0	**1,221,613**	428,782	744,250	70,000	**1,243,032**	
Totals	1,019,061	65,354	36,320	162,385	70,000	**1,353,119**	428,782	744,250	70,000	**1,243,032**	

** State and Federal Receivables are assumed to be 11% of total state and federal revenue budget for the year*
*** Salaries - Cash Flow is updated as Net Pay to employees*
**** Other Expenses includes Benefits (Tax Payments, PERA, TRA) and all other expenditures, assumes no payables at year-end to be conservative.*
^ Based on MDE's estimates, may vary from School's internal estimates

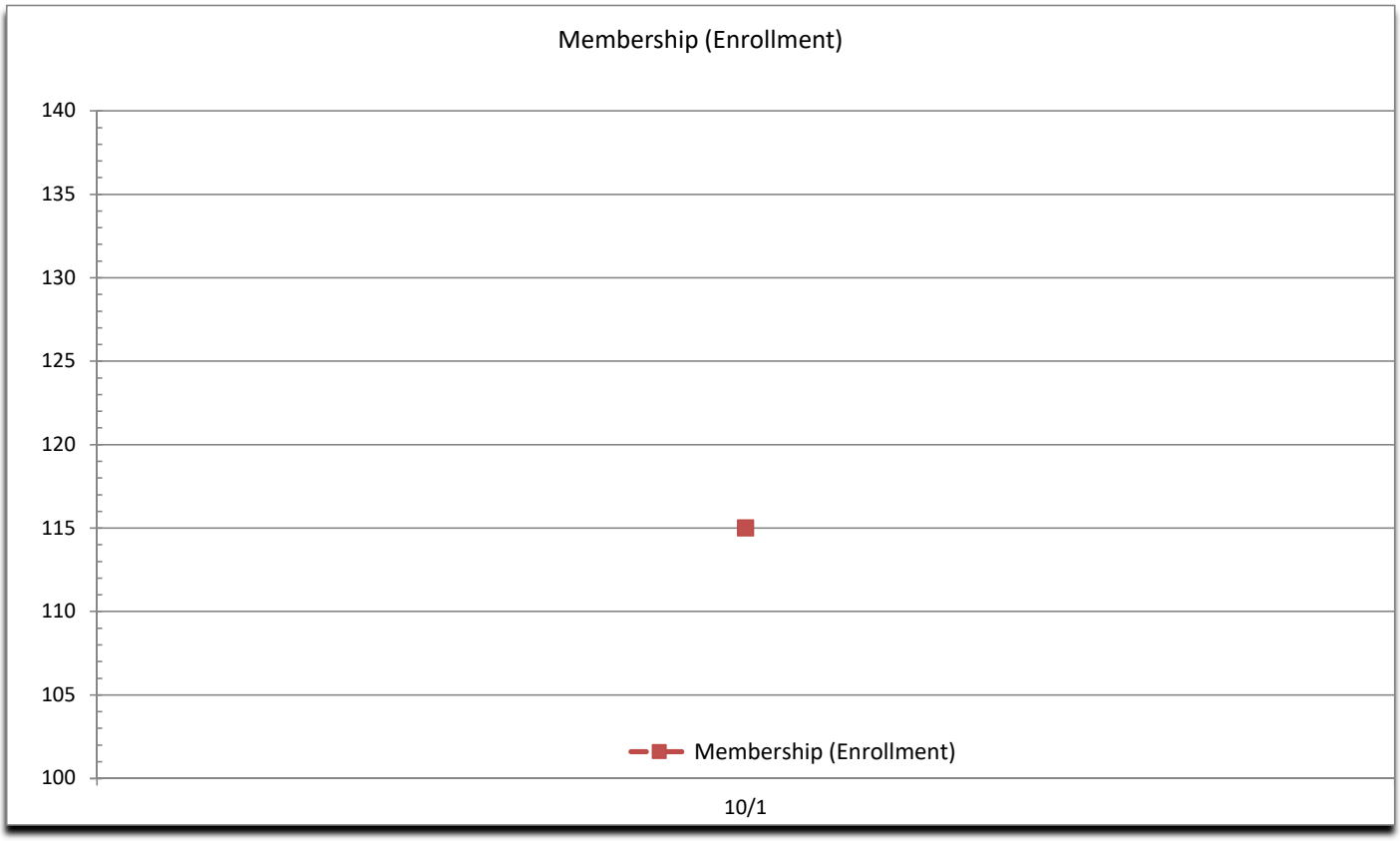


Phoenix Academy
North Branch, Minnesota

Attendance / Enrollment Report
2019-2020 School Year

Membership (Enrollment)										
	Grade	10/1	11/1	12/1	1/1	2/1	3/1	4/1	5/1	EOY
	K	24								
	1	12								
	2	24								
	3	23								
	4	10								
	5	14								
	6	8								
	GRAND TOTAL	115	0	0	0	0	0	0	0	0

Phoenix Academy ADM 9/3/19 through 10/1/19 - 114.50



Note: Enrollment figures are based upon information provided by the school.