**MEETING:** Phoenix Board of Directors Emergency Meeting

**DATE:** June 6th, 2019

**TIME:** 4:30 P.m.

**LOCATION:** Phoenix Academy, 38460 Lincoln Trail, North Branch, MN 55056, Library

1. **Meeting Call to Order and Roll Call**
   1. Meeting Call to Order (Presenter: J. Hamlin, Interim Board Chair)
   2. Roll Call (King)
2. **Phoenix Mission and Vision Statements** (printed for review consideration)

*The mission of Phoenix Academy of Art and Science is to provide rigorous K-8 public education in science, math, technology, language arts, social studies, visual and performing arts, in a smaller classroom setting, and with higher levels of staff support while using an experiential, project-based approach to teaching and learning. Phoenix Academy will be a free public charter school staffed with highly qualified and motivated individuals committed to providing students with exceptional learning experiences while using relevant data to evaluate and improve instructional and program effectiveness.   
  
The vision of Phoenix Academy includes building strong partnerships among teachers, parents, students, and the community, while providing individualized and experiential education with integration of the Arts, to students in North Branch and surrounding communities that challenges and motivates each child to reach his/her full potential.*

1. **Approval of Agenda and Meeting Minutes** (Presenter: Hamlin)
   1. Approval of Meeting Agenda

Motion: \_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_ Vote: \_\_\_\_\_\_\_\_\_

1. **Conflict of Interest Declaration** (Presenter: Hamlin)
   1. Conflict of Interest Declaration -Asking if any board members have a conflict of interest for any of the agenda items-
2. **Public Comment** (Presenter: Hamlin)
   1. During this special meeting, the Board will not be taking public comment. Public comment will be open for the next regular board meeting.
3. **Discuss response to the Authorizers 2nd Letter of intervention** (Presenter: Hamlin)
   1. Open discussion about plan to respond to intervention letter by June 14th

Motion: \_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_ Vote: \_\_\_\_\_\_\_\_\_

Motion: \_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_ Vote: \_\_\_\_\_\_\_\_\_

1. **Vote on adjustment of payments to pay Bergan one month’s service fees** (Presenter: Hamlin)
   1. Vote to change auto pay from the 15th to the 20th when we receive our next payment so that we have the funds to retain Bergen’s services.

Motion: \_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_ Vote: \_\_\_\_\_\_\_\_\_

1. **Discuss Board members and Officer positions** (Presenter: Hamlin)
   1. Discussion about Who should be the next Board Chair and who we can add to the board to ensure we are all on the same page and team.

Motion: \_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_ Vote: \_\_\_\_\_\_\_\_\_

1. **Discuss Plan to raise money to overcome deficit and repair relationships within the community** (Presenter: Hamlin)
   1. Open discussion

Motion: \_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_ Vote: \_\_\_\_\_\_\_\_\_

1. **Vote on form** **990-EZ approval:**

Motion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_\_\_Vote: \_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Housekeeping** (Presenter: Hamlin)
   1. Next scheduled meeting on June 25th, 2019 at 5:30 p.m., at Phoenix Academy, however another special meeting is anticipated to be needed before then.
2. **Adjournment** (Presenter: Hamlin) “Is there a motion to adjourn the meeting?”
3. Motion: \_\_\_\_\_\_\_\_\_\_ Second: \_\_\_\_\_\_\_\_\_\_\_\_ Vote: \_\_\_\_\_\_\_\_\_