

**Minutes of the Board of Directors Meeting  
Phoenix Academy  
P. O. Box 95  
Isanti, Minnesota 55040  
May 23, 2018**

Meeting Location:

Chili's Restaurant  
1430 109<sup>th</sup> Avenue  
Blaine, Minnesota

Board Members Present:

Linda Henning  
Carlo Galeazzi  
Kathy Mortensen

Absent:

Greg Gertz  
Ryan Watkins

**Welcome and Introductions**

Chair Henning welcomed board members and called the meeting to order at 4:35 p.m. A quorum of three board members were present, two in person and one by conference call.

The May 23 agenda was reviewed and approved as presented.

Update on school readiness checklist, marketing activities and enrollment was presented by Carlo. The checklist continues to be worked on, with several items still to be completed. Enrollment is now at 87 student applications. The grade breakdown is 15 students for kindergarten, 12 In Grade 1, 16 in grade 2, 11 in grade 3, 17 in Grade 4 and 16 in grade 5. There are a couple of open house meetings to be held for prospective families and students; Carlo will be on vacation in late May through June 11.

The building lease is expected to be reviewed and signed with the next month. The current version will soon be shared with the board of Trinity Luther Church and their attorney.

**Board Action**

Kathy Mortensen put forward a motion to approve school policies for Phoenix Academy in the following areas: Legal Status of the School District, Student Attendance, Medications at School, Acceptable Use, Search of Property and Person, Student Behavior, and Fund Balance. Motion seconded by Carlo Galeazzi. Board approval was unanimous.

Linda Henning put forward a motion to approve the budget for the school after subtracting out \$2,000 for school supplies because they cannot be obligated or committed at this time. It was also noted that

the school must have 100 students enrolled in order to support filling of positions for six teachers. Motion seconded by Carlo Galeazzi. Board approval was unanimous.

Kathy Mortensen put forward a motion to designate Carlo Galeazzi the designated IOWA for Phoenix Academy, replacing previous board member Anessa Beinert, who is no longer on the board. Linda Henning seconded the motion. Board approval was unanimous.

Chair Henning put forward a motion to adjourn, seconded by Kathy Mortenson. Board approval was unanimous. Meeting was adjourned at 5:45 p.m.

Submitted by Linda Henning